

Kalasandhapur, Aska

Mob.: 9692348898 / 8114369150

Website: www.apsaska.in

Email Id: aryanpublicschool@apsaska.in

**Notice – C-19/2022-23****For Nursery – STD VI ONLY****Date: 04/04/2021**

Respected Parent,

The conduction of online classes is done as follows:

1. The online class (zoom meeting) link is sent to the students on the whatsapp account of the mobile number you have registered in the school.
2. When the student clicks on the online class link the online class will start.
3. So to attend the online classes successfully you are requested to follow the below given steps:

4. Joining of School Whatsapp Group (If not joined already)

- a. Please save school's both whatsapp numbers (9692348898 & 8114369150) in your phone's contact list.
- b. Please send a whatsapp message to 8114369150, from the phone number, that you want to add in the school whatsapp groups in the below given format
 - i. *Dear Sir/Madam, Kindly register this mobile number for online classes. Student Name _____, Class _____, Admission Number _____*
- c. After receipt of the above message we will send you whatsapp group link.
- d. You are requested to click on the group link and join in the group.

5. Installation of the Zoom App (If not already installed)

- a. Please install zoom cloud meetings from the play store or click here to install the zoom cloud meeting <https://play.google.com/store/apps/details?id=us.zoom.videomeetings>
- b. Now click on sign in.
- c. Now click on sign with google.
- d. Then Your email id will seen on the screen
- e. Now click on email id
- f. When it asks to give Date of Birth kindly give Date Of Birth of Father/Mother
- g. Now click on the continue button
- h. Now click on the create account.
- i. After that Your Zoom App has got Signed in.
- j. Now click on the setting button in the Zoom App.
- k. Then click on email id.
- l. Now click on display name.
- m. Write student name there

6. All students are hereby requested to follow the below given instructions compulsorily while attending the online classes:-

- a. All of you must attend online classes of all subjects on all days.
- b. Join the online zoom class with your full Name eg – Ritika Mehra not Ritika .
- c. Be ready with your mobile devices at least 5 minutes before the scheduled time
- d. Sit preferably on a chair table with your subject relevant book / note book/ rough note book & Writing materials.
- e. Respond to the teacher's queries by virtually raising hand & wait to be unmuted (stay muted otherwise)
- f. Chat with Teacher courteously.

- g. Don't let anybody else handle your phone during class.
- h. Sit in a noise – free place & focus on the class
- i. Take notes – Don't disturb classmates.
- j. Finish your eating before class
- k. Submit your assignments regularly and within Time limit.

Thanks & Regards
Principal